

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Approved as circulated July 21, 2017

Board/Committee:		BOARD OF ETHICS		Meeting Date		June 16, 2017	
Location		Mo‘ikeha Building, Liquor Conference Room 3		Start of Meeting: 1:00 p.m.		End of Meeting: 1:20 p.m.	
Present		Vice Chair Michael Curtis; Secretary Maureen Tabura. Members: Calvin Murashige; Susan Burriss; Mia Shiraishi Staff: Deputy County Attorney Mahealani Krafft; Boards & Commissions Office Staff: Administrative Specialist Lani Agoot; Administrator Paula M. Morikami					
Excused		Mary Tudela, Ryan de la Pena					
Absent							
SUBJECT		DISCUSSION			ACTION		
Call To Order					Vice Chair Curtis called the meeting to order at 1:00 p.m. with 5 members present.		
Approval of Minutes		<u>Regular Open Session Minutes of May 19, 2017</u> Vice Chair Curtis requested that Chair Tudela's documents referenced on page 4 of the minutes be included in the minutes for the purposes of disclosure and to be in line with the Sunshine Law. On pages 7, 8 and 9, Vice Chair asked that his motion be corrected to read "Mr. Curtis moved to <i>refer</i> (replacing the word <i>defer</i>) this question to the County Attorney for disposition." Vice Chair Curtis asked to correct the spelling of the word "nativity" to "naïveté" on page 19.			Ms. Burriss moved to approve the minutes as amended. Mr. Murashige seconded the motion. Motion carried with 5:0.		
Request for Advisory Opinion		<u>RAO 17-008 Letter dated June 5, 2017 from Housing Director Kanani Fu requesting an advisory opinion on whether there is a conflict with her position and a Community Development Block Grant (CDBG) that has been tentatively awarded to 'Ae Kamali'i Preschool where her two children attend.</u> Ms. Fu was present to answer any questions presented by the Board. Ms.			Mr. Murashige recused himself from this item.		

SUBJECT	DISCUSSION	ACTION
	<p>Burriss asked Ms. Fu if she was on the committee that selected which programs received monies, to which Ms. Fu responded that she was not and clarified the process for the Community Based Development Grant Program for the Board. The grant process requires a Citizens Advisory Committee to select program objectives every 5 years and sets up the criteria for the scoring and ranking of the applications. The ranked applications are then given to Ms. Fu to forward to the Mayor who is the authority of the CDBG program. Upon approval by the Mayor, they are then forwarded to Council for approval.</p>	<p>Ms. Tabura moved that the Board finds there is no conflict of interest. Ms. Shiraishi seconded the motion. Motion carried 4:0.</p> <p>Mr. Murashige returned to the meeting.</p>
<p>Executive Session</p>	<p><u>ES-003 Executive Session Minutes of May 19, 2017</u></p> <p><u>ES-004 Complaint received May 26, 2017 alleged unethical use of public funds, police assets, and personnel to provide unethical and unauthorized police motorcades and escorts.</u></p>	<p>Deputy County Krafft read: Pursuant to H.R.S §92-4, 92-9 (a) (1-4), and §92-5 (a) (2) and (4), the purpose of this executives session is to receive and approve Executive Session Minutes; to consider the evaluation, dismissal or discipline of an employee or officer of the County in which charges have been alleged against an employee or officer where consideration of matters affecting privacy will be involved, provided that if the individual concerned requests an open meeting, an open meeting shall be held; and to consult with the Board's legal counsel on issues pertaining to the Board's and the County's powers, duties, privileges, immunities, and/or liabilities as they may relate to this item, deliberate and take such action as appropriate.</p>

SUBJECT	DISCUSSION	ACTION
		Vice Chair Curtis moved to go into Executive Session at 1:07 p.m. Ms. Shiraishi seconded the motion. Motion carried 5:0.
Return to Open Session	<u>Ratify Board of Ethics actions taken in Executive Session for items: ES-003 and ES-004</u>	The meeting resumed in Open Session at 1:16 p.m. Mr. Murashige moved to ratify actions taken in Executive Session. Ms. Burriss seconded the motion. Motion carried 5:0.
Disclosures	1. <u>James Edward Guerber (Kauai Historical Preservation)</u> 2. <u>Kanani Brandy Fu (Housing Director)</u>	Ms. Tabura moved to receive disclosures 1 and 2 and deem them complete. Mr. Murashige seconded the motion. Motion carried 5:0.
Announcements	Next Meeting: Friday, July 21, 2017 – 1:00 p.m., Mo'ikeha Building, Liquor Conference Room	
Adjournment		Mr. Murashige moved to adjourn the meeting at 1:20 p.m. Ms. Burriss seconded the motion. Motion carried 5:0.

Submitted by: _____
Lani Agoot, Administrative Specialist

Reviewed and Approved by: _____
Michael Curtis, Vice Chair

(x) Approved as circulated.

() Approved with amendments. See minutes of _____ meeting.